ANNA BRAYMAN

EXPERIENCE

Vision to Venture **08/2025 - present**
Program and Event Manager

- Event planning, promotion, and execution
- Social Media content creation and management
- Client and Partner communications
- Community and Higher Education outreach

University of North Carolina School of the Arts (UNCSA) **08/2024 - 05/2027**
Assistant Production Manager / Production Manager / Director of Production

- Production Office management
- Load In, Changeover, and Load Out management of multiple productions
- Team Structure, Meeting Minutes, Venue, and Labor documentation management
- Communications between Schools of Design & Production, Drama, and Music.
- USITT Conference Booth management for UNCSA

Spoleto Festival USA **05-06/2025, 05-06/2026**
Venue Manager, Assistant Production Manager

- Venue schedule management
- Labor and resource management
- Load In, Changeover, and Load Out management of multiple productions

Versona **08/2023 - 08/2024**
Store Manager

- Employee and Event schedule management
- Sales Goals and Reports management
- Product and Storefront Display

EDUCATION

University of North Carolina School of the Arts (UNCSA) **2024 - 2027**
Masters of Fine Arts in Production & Project Management - Candidate

College of the Ozarks **2019 - 2023**
Bachelors of Arts in Music Theatre
Magna Cum Laude

SKILLS

Schedule & Documentation Management, Social Media Management, Client Relations, Microsoft Office, Google Workspace, Monday.com, ClickUp, Canva Design

References available upon request.